



Alumni Ambassador Program

This online mentoring platform is a unique opportunity for you to connect with alumni (including current residents) to ask questions pertaining to your future careers in medicine.

- WISR program supports the Pritzker Alumni Ambassador Program
- Filter “Members” to Pritzker School of Medicine Alumni to search for alums in programs across the country. Can also hone by specialty or institution
- Reach out to [Jamie Munson](#) MBSAA for help if needed

Steps to joining the Pritzker Alumni Ambassador program

1. Visit uchicago.wisr.io/signup
2. Select “**Pritzker School of Medicine Student**” as your membership type
3. Request to join the **Pritzker Alumni Ambassador program** community
(*The UChicago MBSAA will grant you access within one business day*)
4. Watch this [short video tutorial](#) to help get you started

Pritzker Chiefs

1. Complete the Pritzker Graduation Speaker Survey as the Chiefs try to get a sense of top choices for who to invite to speak at the DAC.
- 2.

ERAS & Residency Application Completion: KEY SLIDESHOW POINTS

Please view the slideshow posted online for a full walk-through of ERAS.

Here are some key points:

- 1) Your application platform (ERAS/ResidencyCAS/PSCA) and the NRMP are two different things. You must **register for both**. (Slide 12)
 - a. Exceptions: Ophthalmology (SF Match), Urology (AUA), and the military use their own matching systems. Urology applications are sent through ERAS.
- 2) You do not have to give the Dean’s Office permission to view your application, Program Signals, or Interviews. That is up to you. Doing so does NOT delay your application in any way, nor does it give anyone at Pritzker access to view your Letters of Recommendation. Giving us access, however, can help us assist you with any issues you may encounter during application and interview season and provide us with valuable data to help advise future classes. (Slide 14).
- 3) Your profile section is the only thing you can update in ERAS *after* submitting applications. Profile data includes contact information, couples match information, NRMP ID, and AOA/GHHS status. You will receive notice about AOA or GHHS

before the September 4 ERAS application opening. (Slide 16-17)

Important: Due to frequent disruptions with UCM IT, we no longer recommend using your @uchicagomedicine.org email for your ERAS application. We recommend using a non-UChicago email (e.g. Gmail). If you opt for the latter, make sure to keep it professional, and do not use “Dr,” “Doctor,” or “MD” in your email. You can edit your email address in the Account Information section (Slide 16).

- 4) Once you register for the NRMP—registration opens September 16—you should put your NRMP ID number into your ERAS application. (Slide 17)
 - a. Ophthalmology and Urology match students still need to register with the NRMP and ERAS for their preliminary programs. Ophthalmology may not need to submit an ERAS application ultimately but will likely need to register in case you match to a program that still uses ERAS for the preliminary year.
- 5) In the Biographic Information section, there is a “Hometowns” box where you can list up to 3 locations where you “currently or previously lived and feel strong ties or sense of belonging.” This may be applicable if you were born and lived in one city (or another country) for part of your life and spent another significant amount of time elsewhere. (not pictured on slides)
- 6) The Biographic Information section also includes Geographic Preferences selection. Please see page 15 of the [Residency Process Book](#) for guidance on this section + pp. 6-7 of the forthcoming Program Signaling guide. (Slide 20)
- 7) Education – Remember: You will graduate in **June** 2025, not May. In this section, add all previous degrees, including undergraduate degrees, master’s degrees, PhDs, and postbaccalaureate certificates. (Slide 21-22)
- 8) Extensions/Interruptions & Awards – Briefly describe the reason for any time off during medical school. This could include leaves of absence, research years, dual degree programs, PhDs, etc. If you are having trouble figuring out how to describe your time off, ask Tyler or Dr. Woodruff

This section also allows you to add Honors & Awards. (Slide 23)

- 9) Formatting your application: **stay consistent** with your descriptions. You should use the bullet points from your CV—replaced with dashes in the application—to describe your activities, pulled directly from your CV. Be very thoughtful and conservative about combining multiple activities in a single Experience entry. (Slide 25)
- 10) The Postal Code, Setting, Primary Focus, and Key Characteristic boxes are optional, but we encourage you to use when appropriate, especially if you intend to list an experience as one of your 3 “Most Meaningful.” Not all experiences will have a Focus Area or Key Characteristic that makes sense. (Slide 26)
- 11) Pay close attention to what you are listing as the Organization. Most often this will be University of Chicago Pritzker School of Medicine, University of Chicago Department of (insert department), or a service organization (e.g. Bridgeport Free Clinic). The

Position Title box is where you can share a group name. (Slides 26-30)

- 12) Most Meaningful experiences: You only have 300 characters to write these additional narrative descriptions, so be concise and be sure to highlight the Focus Area or Key Characteristic you have selected. (Slide 31)
- 13) Impactful Experience: This section is NOT required and Program Directors expect most students will not use it. That said, if you have a story to tell or “distance traveled” to share about your journey to this point, we encourage you to do so, as it will help programs understand you better. Use the tools in the application to determine if this is a section you should be completing, and consult with your Career Advisor or Tyler about how to frame certain life experiences in this section. (Slide 32)
- 14) Hobbies & Interests – optional but encouraged (Slide 33)
- 15) The “Training” and “Medical Licenses” sections do not apply to you; you can skip them. If you are asked to include BLS certification, your BLS training likely expires in June 2025 if you did it during Clinical Biennium (Slide 34)

If you cannot answer “Yes” to the first questions in the Additional Questions section, contact Dr. Woodruff immediately.

- 16) Keep in mind when you are filling out your ERAS application that you are in essence writing another CV. Use the “View/Print MyERAS Application” link to download and proofread your application. (Slide 41)
- 17) **Be incredibly clear when you label your LORs and Personal Statements.** Program Directors will not see how you label your documents—just make sure you know which documents you want to assign to which programs. (Slide 44)
- 18) If your letter was written by a Specialty Advisor but signed by the Chair of the department (or the Chair and someone else), it is still considered a Chair’s letter and you should mark it as such. The Chair should be the letter author. Additionally, you should waive your right to view the letter. Do not list a letter as a Chair letter unless it is a University of Chicago Chair. (Slide 49)
- 19) To submit your USMLE scores, **you must click the “Authorize Release” button.** All of the scores that are available at the time you pay for your USMLE transcript through ERAS will be released. If you authorize the release of this transcript before you have your Step 2 score back, you will have to go back into ERAS and retransmit your scores at no additional cost. ResidencyCAS and SF Match applicants also submit USMLE scores through the application. (Slide 55)

If an application requires you to list a name of someone to submit documents on your behalf, list Tyler Lockman (tlockman@bsd.uchicago.edu).

MS4 Meeting #2: ERAS & Residency Application Completion

Minutes, June 24, 2024

- 20) Using AAMC Apply Smart tool + NRMP residency Explorer tool. Remember: One size does not fit all here. (Slides 57-59)
- 21) Be very careful about assigning your documents and Program Signals correctly, especially if you are applying in multiple specialties. For more on Program Signal strategy, refer to the Residency Process Book and the forthcoming Program Signaling Guide. (Slides 62-66)
- 22) If the fees for applying to ERAS or the NRMP are cost-prohibitive, please talk to Richard Wilson in the financial aid office about working this in with financial aid. If you qualified for the AAMC Fee Assistance Program when you applied to medical school through AMCAS, you automatically will receive the new ERAS Fee Assistance Program. There is no need to apply for anything. (Slide 73-76)

Important Dates

July 15	PSOM Deadline to take Step 2
September 6	MD applicants may begin to certify and submit their applications in advance of the Sept. 27 release date to programs
September 1	Target date for SF Ophthalmology Match application submission (but we recommend submitting earlier)
September 15	Target deadline for ensuring all LORs are uploaded to ERAS
September 15	Applicants can begin registering for NRMP (the Match organization) at 11 am CST
September 18	MS4 Class Meeting #3, 5:00-7:00pm: <i>Interviewing for Residency,</i> A panel discussion with Program Directors *NOT RECORDED*
September 27	ERAS applications and MSPEs released via ERAS to NRMP and San Francisco Match (i.e. the day they are sent to programs)
November 21	AUA rank list submissions open
Mid-December	Military Match rank deadline
December 29	AUA applicant registration deadline
Late December	Military Match results are available
January 9, 2024	AUA rank list deadline
January 30	SF Match rank list deadline
January 22	MS4 Class Meeting #4, 5:00-6:30pm: <i>Preparing Your Rank List</i>
January 31	Applicant standard registration deadline for NRMP (late registration = extra \$50)
February 1	NRMP rank list submissions open at 11 am CT
February 1	AUA Match results available
February 6	SF Match results available
February 28	NRMP rank list deadline at 8 pm CT
March 11	Match Week starts
March 15	Match Day!

Residency Web Resources

Pritzker's Road to Residency

<https://pritzker.uchicago.edu/resources/road-residency>

The Road to Residency webpages are regularly updated, and contain information about Career Advising, LOR cover sheets, PowerPoints from class meetings, guidelines, links, and more. If you would like to see something added to the Residency webpages, please contact Tyler Lockman (tlockman@bsd.uchicago.edu)

ERAS (Electronic Residency Application Service)

<http://www.aamc.org/eras>

NRMP (National Residency Matching Program)

<http://www.nrmp.org>

AUA (American Urological Association)

<http://www.auanet.org/>

San Francisco Early Matching Program

<http://www.sfmatch.org>

FREIDA (Fellowship & Residency Program Database)

<http://www.ama-assn.org/go/freida>

Military Match

<http://www.militarygme.org>

NBME (National Board of Medical Examiners)

<http://www.nbme.org>

USMLE (United States Medical Licensing Exam)

<http://www.usmle.org>