MS4 Class Meeting: Preparing Your Rank List

Jim Woodruff, MD
Dean of Students

January 24, 2022
MS4 Class Meeting Agenda

• Welcome
  – James Woodruff, MD, Dean of Students
  – Vineet Arora, MD, MAPP, Dean for Medical Education

• Curriculum Updates
  – Rachel Wolfson, MD’00, Director of Scholarship and Discovery

• Financial Aid Updates
  – Richard Wilson, MA, Associate Director of Financial Aid

• Class Updates
  – Rilwan Babjide, Shira Fishbach, Itzel Hinojosa-Lopez, Pritzker Chiefs

• Preparing Your Rank List
  – James Woodruff, MD, Dean of Students
Road to Residency: Final Leg

- Residency Advising Tool
- Principles to Consider
- NRMP & Match Violations
- Overview of rank process
- Making the Match work for you
- Getting your match results
- SOAP
- Match Week!
Residency Advising Tool
Residency Interview/Match Database

• Please update your residency interview survey
  – Helpful information for your class and future Pritzker students

• It’s been awhile? Log back in to check if it is correct.

• Survey will close in February
Residency Interview/Match Database

• Texas Star vs. Pritzker Residency Advising Tool

• What is included in the database?
  – An aggregate of multiple data sources
    • Residency application & interview outcomes for prior classes
    • Match outcomes
    • NRMP Data
    • Student information (clerkship grades, USMLE, etc.)

• How is it used?
  – To enhance career advising for residency
    • Profiles of successful applicants by specialty
    • Profiles of successful applicants by program
  – To enable students to gauge their competitiveness
  – To facilitate student success in the match
<table>
<thead>
<tr>
<th>Program</th>
<th>Invited</th>
<th>Rejected</th>
<th>Waitlisted</th>
<th>No Response</th>
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<tbody>
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<td>University of Chicago (NorthShore) Program</td>
<td></td>
<td>17</td>
<td>88</td>
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<td>University of Chicago Program</td>
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<td>University of Chicago/University of Illinois College of Medicine at Chicago Program</td>
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<td>University of Cincinnati Medical Center/College of Medicine Program</td>
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<td>University of Florida College of Medicine (Jacksonville) Program</td>
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<td>University of Hawaii Program</td>
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</table>
Pritzker Alumni Ambassador Program
How to Sign-Up/Login

1. Visit [uchicago.wisr.io/signup](uchicago.wisr.io/signup)

2. Select “Pritzker School of Medicine Student” as your membership type

3. Request to join the Pritzker Alumni Ambassador program community (The UChicago MBSAA will grant you access within one business day)

4. Watch this [short video tutorial](#) to help get you started
Questions?

Email the UChicago MBSAA staff!

Jamie Munson
Associate Director, Alumni Engagement
alumni@bsd.uchicago.edu
Principles to Consider
Principles to Consider

• Do the right thing
  o Be honest: don’t pretend what you don’t feel
  o If something is making you uncomfortable, pay attention to that feeling

• Do not get distracted
  o There is no one silver bullet or “right move”
  o Evaluate the advice you receive critically and judiciously
Principles to Consider

• There is more than one program for you
  o Don’t “fall in love”: monogamy comes later
  o Bundle the programs in groups of 3-5 as your 1st, 2nd, 3rd, etc. choices

• You are applying for a job
  o There is more than one way to judge the outcome
  o Make a commitment to thrive wherever you go
NRMP & Match Violations
The Match Commitment

Section 5.1

The listing of an applicant by a program on its certified rank order list or of a program by an applicant on the applicant's certified rank order list establishes a **binding commitment to offer or to accept an appointment if a match results and to start training in good faith** (i.e., with the intent to complete the program) on the date specified in the appointment contract. The binding commitment shall be deemed to have been honored so long as the applicant enters and remains in the training program through the first 45 days after the start date of the relevant appointment contract. The same binding commitment is established during the Match Week Supplemental Offer and Acceptance Program (SOAP) if a program offers a position by listing an applicant on its preference list and the applicant accepts that offer. Absent a waiver from the NRMP, **failure to honor this commitment by either party shall be a breach of this Agreement and may result in penalties** to the breaching program or applicant.
Section 5.1 (continued)

An applicant who gives notice of resignation, resigns, or vacates a position within 45 days of the start date specified in the appointment contract shall be presumed to have breached this Agreement, unless evidence is submitted through the NRMP waiver process, sufficient to show that the applicant entered into the program in good faith and the NRMP determines the applicant has a reasonable basis to be released from the binding commitment to the program under the procedures set forth in Section 2.5 of this Agreement.
NRMP Rules

• Sponsoring institutions that register any programs in the Main Residency Match agree to select senior students of U.S. allopathic medical schools for all of their programs only through the Main Residency Match or another national matching plan. In addition, programs participating in the Main Residency Match agree to select senior students of U.S. allopathic medical schools only through the Main Residency Match.

• Applicants and programs can express their interest in each other, but parties may NOT require that the other reveal, verbally or in writing, ranking preferences or intentions.

• Applicants and programs are bound by the results of the Match.
NRMP Rules

#1: You must show up!

#2: You can profess your affection

#3: Neither you nor programs can require that the other disclose ranking intentions
Match Communications

Program directors frequently send letters containing statements that can be misinterpreted by students. Program Directors may also call you several times on the phone to indicate their level of interest.

These letters and phone calls are not binding and have no standing when final rank orders lists are submitted.
Dear Applicant:

We have thoroughly enjoyed your visit with us and it is clear that you will excel wherever you choose to go.

You represent the kind of candidate that has traditionally done well in our program and we hope to have the opportunity to work with you in the coming year.

Yours sincerely,

Program Director
Overview of Rank Process
Deadlines and Dates

January 31, 2022 10:59 pm CST  Final quotas for programs

February 1, 2022 11 am CST  Rank order list entry opened

March 2, 2022 8 pm CST  Ranking closes and lists must be certified

March 14, 10:00 am CST  Did I Match? List of Unfilled Programs (SOAP)

March 18, 10:00 am CST  Match Day Program begins (in person or virtually)

March 18, 11:00 a.m. CST  Match Day envelopes can be opened (if in person)

March 18, 11:00 am CST  Match results released to applicants via email and R3
February 14, 2022 – 8:00 p.m.

Internal deadline to certify your rank list
NRMP Fees

Individual: 20 programs
• 1-20 programs may be ranked on your primary rank order list at no additional charge; each additional ranked program costs $30 per program.
• 1-20 programs may be ranked on your supplemental rank order list(s) at no additional charge; each additional ranked program on all supplemental lists combined costs $30 per program.

Couples: 20 programs
• Couples pay an additional $45 per partner, and rank 1-20 unique programs at no additional charge. Each partner must have the same number of ranks. Remember, couples can list the same program more than once on their list depending upon the corresponding program on their partner’s list.

Extra fees are due at the time of certification. Those fees are NOT refundable if you certify a shorter list at a later time.
Rank Order List Entry

• The rank order list can be entered in one or more sessions.

• It can be modified or re-ordered any number of times up until the deadline (but we do not recommend getting close to the deadline due to server slowness!):

  8:00 pm CST on March 2, 2022

• Applicants in the middle of a session at 8:00 pm will not be able to complete their session and will be forced off the server.

  Do not wait until the last minute!
Login:
1. Enter the **Username** and **Password** you created for accessing the Registration, Ranking, and Results (R3®) system.
2. Click **Login**.

**Match Home Page:**
The **Match Home Page** displays.
3. **NOTE:** Your **Applicant Status** is **ACTIVE**. Once your rank order list contains at least one program, the system changes the status to **RANKING**, displayed in red because the list must be certified before it can be used in the Match. After the list has been certified, **CERTIFIED** displays in green and no further action is required to participate in the Match.
Creating Your ROL Using Find & Add Option

1. Click the *Menu* in the top right corner.
2. Click *ROL*.

The **Applicant Rank Order List** page displays.

3. Scroll down to the ROL table.
4. Click **Find & Add Program**.
Creating Your ROL Using Find & Add Option

The **Find & Add Programs** pop-up displays.

5. Enter search criteria into the appropriate fields. **NOTE:** Not all fields are required to conduct a search. The more information entered, the more refined the search results will be.

6. Click **Cancel** to return to the rank order list table.

7. Click **Reset** to clear the search fields.

8. Once search criteria are entered, click **Search**.

9. Search results display, including the number of results found.

10. Click the navigation buttons to view more results, if necessary.

11. Click the **Institution & Program Description** link to review additional information.
12. The Program Details pop-up displays. Review the information and click Close when you are finished.

13. Click the checkbox next to the name(s) of the program(s) you want to add to the rank order list.

14. Click the Add Selected Programs to ROL & Save button.
Creating Your ROL Using Find & Add Option

15. A green note displays at the top of the screen indicating your rank order list has been saved.

16. Repeat the above steps to add more programs to your list.

17. Scroll down to review your rank order list.
   a. The Prim ROL Rank column identifies the current order of the programs listed.

18. To change the rank order of the programs, click and hold the icon in the Drag & Drop column and drag the program to the position you desire or change the rank number in the Prim ROL Rank column.

19. A green note displays indicating a change has been made to the list.
   a. The yellow note provides a reminder to save the changes.

20. Click Save to maintain the rank order change.

21. Click Cancel to return your list to the last saved version.

22. To remove a program, click the red X. You must save any changes.

23. Click Delete All to clear the list.
Ranking Logistics

- Three Methods to Create a Rank Order List
  - Find and Add Option *(just reviewed)*
  - Searching NRMP Program Codes
  - Importing Programs from a File

- [http://www.nrmp.org/help](http://www.nrmp.org/help) has guides to help you navigate entering and certifying your rank order list
Supplemental List Entry

You may add Programs to the list by entering their NRMP Program Code below, or by searching for them on the “Find & Add Programs” tab.

Click, drag and drop the icons in the “Drag & Drop” column to move a Program’s rank.

Select “Remove” on any Program record below to delete it from the list.

Enter NRMP Program Code to add a Program: [Insert Program Code]

Rank: [Insert Rank]

Add & Save
Supplemental List Entry
Supplemental List Entry

You may add Preliminary Programs to this list by entering their NRMP Program Code below, or by ensuring this Supplemental ROL is selected on the “Find & Add Programs” tab and searching for programs.

- Click, drag and drop the icons in the “Drag & Drop” column to move a Preliminary Program’s rank.
- Select “Remove” on any Preliminary Program record below to delete it from this list.
- Please return to the “Primary Rank Order List” tab and click <Certify List> in order to certify your ROL.

If desired, you may edit the suffix name of the Supplemental ROL name here.

<table>
<thead>
<tr>
<th>Rank</th>
<th>Drag &amp; Drop</th>
<th>Institution &amp; Program Description</th>
<th>Status</th>
<th>NRMP Program Code</th>
<th>ACCME Program Code</th>
<th>Remove</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td></td>
<td>American Medical Center - Transitional Year</td>
<td>ACTIVE</td>
<td>1691999P0</td>
<td>99955555555</td>
<td>X</td>
</tr>
<tr>
<td>2</td>
<td></td>
<td>National Test Institute - Transitional Year</td>
<td>ACTIVE</td>
<td>1690999P0</td>
<td>99933333333</td>
<td>X</td>
</tr>
</tbody>
</table>

Enter NRMP Program Code to add a Program: 

Rank: 3  Add & Save
Supplemental List Entry

You may add Programs to the list by entering their NRMP Program Code below, or by searching for them on the "Find & Add Programs" tab.

- Click, drag and drop the icons in the "Drag & Drop" column to move a Program's rank.
- Select "Remove" on any Program record below to delete it from the list.
Couples Matching

• Please check in with Dr. Woodruff to discuss strategy and logistics

• Check out https://www.nrmp.org/residency-applicants/get-ready-for-the-match/ and watch the “Couples in the Match” video
Certifying the Rank Order List
Certifying Your ROL

Your rank order list must be certified to be used when the matching algorithm is processed. Changes can be made to your rank order list after it has been certified. However, once changed, the new version must be certified by the Rank Order List Certification Deadline in order to be used in the Match.

1. From the Applicant Rank Order List screen, Click Certify List.

2. Only if you have at least one advanced program listed and have not linked a supplemental list to that advanced program(s), the Please Confirm pop-up displays.
   a. Click Cancel to return to your rank order list and link the supplemental list. Refer to the Creating a Supplemental Rank Order List guide for more information.
   b. If you do not wish to link a supplemental list, click Confirm to certify your list.

3. The Please Enter Your Authentication Information pop-up displays. Review the information.

4. Enter your password in the Password field and click Submit.
5. The green note confirms the rank order list has been certified.

6. Your Applicant Status is **CERTIFIED**.

7. To edit a certified rank order list, click **Edit List**.

8. The **Please Enter Your Authentication Information** pop-up displays. Enter your password.
   a. Click **Cancel** to leave the list Certified.
   b. Click **Submit** to edit the list.

9. Edit the list as needed.

   **Note:** NRMP does not retain previously saved versions of your rank order list. If changes are made and saved, the previous list is no longer available.

   **When any changes are made, the list must be saved and certified prior to the Rank Order List Certification Deadline.**
Modifying Certified Rank Order List

• If you change your certified rank order list by adding, moving, or deleting a program, the previous rank order list is deleted.

• You can re-certify your rank list multiple times, however….

• You must certify your rank order list again for it to be used in the Match.
Rank Order List Confirmation

• Print a copy of your final rank order list after submission.

• The NRMP will send a confirmation to your email address after you certify your rank order list.

• PSOM staff will be able to confirm that you have a match status of CERTIFIED ROL on the NRMP website.
Making the Match Work for You
How the Match Algorithm Works

- Applicant “proposing”
- Starts with an attempt to place an applicant in the program ranked #1 by the applicant
- A tentative Match occurs:
  - if the program also ranked the applicant and the program has unfilled positions
  - if the program is filled but the applicant is ranked higher than another applicant tentatively matched to that program
How the Match Algorithm Works

• There is no match if:
  o the program did not rank the applicant
  o the program ranked the applicant but is filled with other applicants more preferred by the program

• Matches are final when:
  o when the algorithm completes its cycles

• Couples match when:
  o the algorithm places a couple in their highest ranked pair of programs on the PRIMARY list where BOTH matched
Deans’ Ranking Advice

• Meet with your career advisor to discuss strategy

• Aim high & rank all programs: the algorithm favors you

• Take advantage of the 20 FREE!

• The #1 reason students don’t match is because they didn’t rank enough programs

• Even if a program says “We will rank you #1”, this is not a guarantee

• Do not wait until March 2nd to certify. Aim for February 14 or at least one week before as a buffer!

• Trust us: You do not want to go through the SOAP
# Rank Order List Length

<table>
<thead>
<tr>
<th>Year</th>
<th>Matched US Seniors</th>
<th>Unmatched US Seniors</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Number (%)*</td>
<td>Avg ROL</td>
</tr>
<tr>
<td>2012</td>
<td>14,477 (95.6%)</td>
<td>10.93</td>
</tr>
<tr>
<td>2013</td>
<td>15,099 (94.2%)</td>
<td>11.04</td>
</tr>
<tr>
<td>2014</td>
<td>15,117 (95%)</td>
<td>11.68</td>
</tr>
<tr>
<td>2015</td>
<td>15,512 (94.3%)</td>
<td>11.72</td>
</tr>
<tr>
<td>2016</td>
<td>15,714 (94.3%)</td>
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<tr>
<td>2017</td>
<td>15,950 (94.7%)</td>
<td>12.14</td>
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<tr>
<td>2018</td>
<td>16,165 (94.7%)</td>
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</tr>
<tr>
<td>2019</td>
<td>16,392 (94.0%)</td>
<td>12.91</td>
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<tr>
<td>2020</td>
<td>16,606 (93.8%)</td>
<td>12.82</td>
</tr>
<tr>
<td>2021</td>
<td>16,935 (92.7%)</td>
<td>13.98</td>
</tr>
</tbody>
</table>

*Couples not included*
Rank Order List Length by Specialty

Chart

Median Number of Contiguous Ranks of U.S. MD Seniors
by Preferred Specialty and Match Status

- Matched
- Not Matched
When should you not rank a program?

Only when you would rather be unmatched than be at that program.
Final Considerations

Think/Rank in Bundles

(First Tier, Second Tier, Third Tier) The Match favors you!

Plan Ahead

Complete your list at least a week before the March 2\textsuperscript{nd} deadline. If you wait until the last minute, servers may be overloaded and very slow.

Complete All Steps

Be sure to certify your rank order list.

Trust yourself!

Do not make last minute changes to your rank order list. Most such changes are not well thought-out, and applicants frequently regret the changes.
Getting Your Match Results
Monday, March 14, 2022

At 8:00am (CST), applicants log into the NRMP R3 system and receive one of the following messages:

1. Congratulations, you have matched
2. Congratulations, you have matched to an advanced position, but not a first year position
3. Congratulations, you have matched to a one year position
4. We are sorry, you did not match to any position
5. You are NOT matched because you did not submit a certified rank order list
6. You are NOT matched because you are withdrawn
SOAP: Supplementary Offer and Acceptance Program
SOAP

• SOAP is not a second match. It is a series of offers by programs.

• The NRMP R3 System offers positions to applicants in order of a program’s preference.

• Applicants can receive multiple offers in any one round.

• Positions offered / accepted during SOAP establish a binding commitment / enforced by the Match Participation Agreement.
Match Week Schedule

Monday, March 14, 7:30am CST  PSOM gets embargoed unmatched seniors report
Monday, March 14, 8:00am CST  Applicant “Did I Match?”
                                Program “Did I Fill?”
                                Unfilled (SOAP) positions posted online
Tuesday-Wednesday  Applicant/program communication
Thursday, March 17  SOAP offers extended (Round 1 @ 8 a.m.)
Friday, March 18, 10:00am CST  Match Day ceremonies begin
                                11:00am  Match results posted on NRMP website
Match Day: March 19, 2022!
FAQs

• I loved almost all of the programs I saw. How do I decide where I really want to go?

• How do I decide where to put the University of Chicago on my rank list?

• How much should I value personal life over professional opportunities?
Reminders

• Complete Residency Interview Survey in the next week.

• AAMC 2022 Graduation Questionnaire opens February 14
  – You will receive further instructions from Pritzker about the survey
  – High response rate is expected!
  • And rewarded!