



## AWAY ROTATION APPLICATION

This form must be completed and submitted for approval at least **two weeks prior** to beginning the away rotation in order to receive credit.

Approval of the away rotation and number of credits anticipated will be communicated to you via e-mail prior to the start date of the rotation.

**Please return completed forms to:**

Jill Kelly  
BSLC 104S  
jkelly@bsd.uchicago.edu  
773.702.0290 (phone)  
773.702.2598 (fax)

### CONTACT INFORMATION & CHECKLIST

Name: \_\_\_\_\_  
Student ID: \_\_\_\_\_  
UChicago Email: \_\_\_\_\_  
Pager: \_\_\_\_\_  
Cell Phone: \_\_\_\_\_

Is your elective taking place at a LCME accredited medical school?  
Yes      No

\*Please note if your elective is taking place at an international location, you must fill out the PSOM International Student Experience Checklist.

- Away Rotation Acceptance Letter *(Please Attach)*
- Official Description of the Rotation from the Outside Institution *(Please Attach)*
- Signature of Either your Career Advisor or your Faculty Advisor *(Please Attach)*
- Forward the "Institutional Evaluation Form" to the Person Evaluating your Performance during the Away Rotation. It May Be Returned to Maureen Okonski via Fax to 773.834.1920 or mokonski@bsd.uchicago.edu

### INSTITUTION INFORMATION

Institution Name: \_\_\_\_\_  
Institution Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_ Country: \_\_\_\_\_  
Rotation Director/Supervisor Contact Name: \_\_\_\_\_  
Title: \_\_\_\_\_ Date of Elective From: \_\_\_\_\_ To \_\_\_\_\_  
Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Course Number to Appear on Your Transcript:		Department or Sub-Specialty	Type of Credit Requested:
ANCC 32800	Anesthesiology	ORTH 40000 Orthopaedics	Sub-Internship Clinical Clerkship Research Other Project
EMED 35000	Emergency Medicine	PATH 50000 Pathology	
FMED 50200	Family Medicine	PEDS 32000 Pediatrics	
MEDC 73700	Medicine	PSCR 46800 Psychiatry	
NURL 46200	Neurology	RADI 42900 Radiology	
OBGY 44400	Ob/Gyn	SURG 31200 Surgery	
OPTH 48600	Ophthalmology	RCON 42900 Radiation Oncology	

ADVISOR APPROVAL	
Career/Faculty Advisor's Name: _____	Signature: _____
Department: _____	Date: _____

STUDENT STATEMENT & CHECKLIST CERTIFICATION	
I, _____, certify that the above statements are true and correct.	
Signature: _____	Date: _____

If you have any questions, please contact Maureen Okonski (mokonski@bsd.uchicago.edu).

PRITZKER SCHOOL OF MEDICINE OFFICE USE	Date Received: _____	Date Processed: _____
	Units: _____	<i>(Will Be Assigned by the PSOM)</i>