

THE UNIVERSITY OF CHICAGO
DIVISION OF BIOLOGICAL SCIENCES



	PLEASE CHECK BELOW
Rotation 1	
Rotation 2	
Rotation 3	

LABORATORY ROTATION FORM

PART I: Student and Rotation information. To be completed for all rotations.

First Name	Last Name	UC ID #
Rotation Start Date	Rotation End Date	Quarter/ Year
Faculty name	Program	Contact

Project Goals: **Briefly** outline the goals of this laboratory rotation below. Outline the work to be performed.

- Summarize academic and technical goals - such as gaining familiarity with a specific literature and/or techniques.
- Describe opportunities for presenting (eg. lab meeting presentations or similar) and expectations for written reports (eg. lab notebooks, a summary report etc)

<p>1. I am allowing this student to rotate in my laboratory. However, the student and I have agreed that this rotation is <u>NOT</u> intended to lead to subsequent Ph.D. research training in my group.</p>	<p>Student Faculty</p>	<p>_____ _____</p>
<p>2. I am allowing this student to rotate in my laboratory with the understanding that he/she <u>may</u> seek to carry out Ph.D. research training with me.</p> <p>I am aware of the funding obligations associated with accepting this student to conduct dissertation research under my guidance. I agree to actively attempt to maintain, renew or obtain sufficient funding to support the student during the period that he/she pursues doctoral research in my laboratory (<i>Please be sure to clarify any uncertainties with the Program Head before signing</i>).</p>	<p>Student Faculty</p>	<p>_____ _____</p>

Signature of Student

Signature of rotation faculty

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PART II: To be completed if rotation is for course credit. Register for BSDG 40100, section for program

Student Name _____ Program _____ Quarter/Year _____

Faculty Name _____ Program _____ Phone _____

PART III: Representative of Degree-Granting Unit

Will this rotation will be graded and count towards the student's Divisional Course requirement? Yes or No

Note that rotations to meet Divisional Course requirements must be for a full quarter, with the exception of summer rotations, which must be for at least 5 weeks..

Registered for BSDG 40100, section _____

Signature of Program Chair / Delegate

NOTES:



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Upon completion of the student's rotation, please provide a detailed written evaluation of performance and achievement that justifies your letter grade.

Rotation Grading Guidelines

For Laboratory Rotations that are to be counted towards a student's Divisional Course Requirements it is very important to provide a letter grade that accurately captures the student's performance (pass/fail grading does not meet this requirement). Please remember that this grade will be considered part of the student's academic performance record. It is not helpful to the student or the program to artificially inflate grades.

A grade: This grade denotes outstanding performance. A grade of A should only be awarded when the student has shown either achievements or effort that go significantly beyond the advisor's expectations for a rotation.

B grade: This grade denotes acceptable/average performance. The grade of B should be awarded when the student has regularly attended the lab and put solid effort into both experimental and intellectual aspects of the project.

C grade: This grade denotes inadequate performance. Significant deficits in any of the following areas may lead the faculty advisor to assess the rotation as deserving of a C grade: attendance, intellectual engagement, focus on either experimental or academic goals of the project.

To enable additional differentiation between levels of performance the use of +/- grades is encouraged where appropriate.