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**THE UNIVERSITY OF CHICAGO FELLOWSHIP IN MEDICAL EDUCATION**

**Medical Education Research, Innovation, Teaching and Scholarship (MERITS)**

**One Year Fellowship**

**Application for Acceptance July 2019**

Return the following materials by email to [MERITS@bsd.uchicago.edu](mailto:MERITS@bsd.uchicago.edu) by **March 29, 2019**:

1. Application form
2. Your CV
3. Personal statement (1-2) pages (**must include a short project proposal**)
4. Letter of recommendation

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| **Name:** | **Title:**  **Current Position:**  **Degree:** |
| **Department/Training Program:** | |
| **\*Select the fellowship program which best applies to your situation:**    One-Year GME Fellowship (in conjunction with UCMC or NorthShore University  HealthSystem Residency or Fellowship)  One-Year Faculty Fellowship | |

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| **Current address:** | **Permanent address, if different:** |

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| **Telephone:** | **Email:** |

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| **Date of birth: :** | **If you wish to disclose:**  **Ethnicity/Race:** | **U.S. Citizen?** Yes  No  If not, indicate type of visa: |

**Academic degrees/Residency/Fellowship:**

|  |  |  |
| --- | --- | --- |
| *Institution* | *Degree* | *Date of conferral* |
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**Prior, in-process, or completed: education-focused training (such as certificate programs, Master degree, etc.):**

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**Please provide a summary of your previous teaching experience, leadership roles in education (such as residency program director) and any prior educational scholarship (formal and informal):**

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**Other materials to be submitted:**

**Curriculum vitae**

Please email a copy of your CV to [MERITS@bsd.uchicago.edu](mailto:MERITS@bsd.uchicago.edu)

**Personal statement**

Please email a copy of your personal statement telling us more about yourself and your interest in the fellowship, include the answers to the following questions and send to [MERITS@bsd.uchicago.edu](mailto:MERITS@bsd.uchicago.edu) :

1. What are your career goals related to medical Education? Describe how the fellowship will contribute to your career goals? For those currently in training (i.e. Chiefs, PGY senior chief residents), what are your long-term career plans and how will MERITS help you achieve those plans? (No more than 250 words.)
2. How will you make the time to participate in MERITS, both coursework and your project? (No more than 150 words.)
3. Describe your medical education project (including goals, methods, and proposed outcomes) that you will carry out during the fellowship year and describe what support and resources you currently see for such a project. (No more than 1000 words.)

**Medical Education Project & Mentor Q & A:**

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| **Mentor Name:** | **Project Name:** |
| **Have you met with your mentor regarding this project:** Yes  No  **How many meetings have you had with your mentor:**  **How did you choose your mentor and how do you anticipate that they will help you complete your project?** (No more than 250 words.) | |
| **Project Goals & Objectives in 2-3 sentences:** | |
| **Why MERITS in 2-3 sentences:** | |

**Letter of Recommendation for One-Year GME Fellowship**

For those applying in conjunction with another residency/fellowship program, please provide a letter from your Program Director **indicating release time** for you to attend the MERITS seminar series and RIME conferences, and **financial support** to attend the Central Group on Educational Affairs (CGEA): Held every year in the spring (late March/early April). Attendance is required. MERITS will cover the cost of registration and $350 in travel expenses toward attendance at this meeting and the **balance must be provided by your residency program.** Please send letter to [MERITS@bsd.uchicago.edu](mailto:MERITS@bsd.uchicago.edu).

Program Director

|  |  |
| --- | --- |
| Name: | Program: |

**Letter of Recommendation for One-Year Faculty Fellowship**

For those applying for the one-year faculty fellowship, please provide a letter from your Section Chief or your Department Chair **indicating protected time** for you to attend the MERITS seminar series and RIME conferences, and **financial support** to attend the Central Group on Educational Affairs (CGEA): Held every year in the spring (late March/early April). Attendance is required. MERITS will cover the cost of registration and $350 in travel expenses toward attendance at this meeting and the **balance must be provided by your section or department**. Please send letter to [MERITS@bsd.uchicago.edu](mailto:MERITS@bsd.uchicago.edu).

Section Chief or Department Chair

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| Name: | Section or Department: |

**Signature of Commitment: One-Year MERITS Fellowship**

For those applying for the one-year fellowship, upon acceptance, please type in your name below as a sign of you committing to participate in:

* Attending the 18 seminar series with minimal absences (only one absence permitted per quarter for a total of 15 required attendance to graduate from the program),
* Attending 50% of RIME workshops (these are monthly one hour lunch time workshops between October-June that occur the first Thursday of every month from 12:15pm-1pm.
* Attending the Central Group on Educational Affairs (CGEA) conference: Held every year in the spring (late March/early April).

Signature

|  |  |
| --- | --- |
| Name: | Section or Department: |